

**GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICES
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

Multiple Award Schedule (MAS)

Federal Supply Group, Information Technology (IT) Professional Services

Size: Small Business (**SB**)

Classifications: SBA certified **8(a)** and SBA Certified Small Disadvantaged Business (**SDB**); Economically Disadvantaged Women-Owned Small Business (**EDWOSB**); Women Owned Small Business (**WOSB**), FSC Group: Large Category F, IT Services

Contract Number(s): **47QTCA18D0078**

Start Date: 03/01/2018 End Date: 02/28/2028

Pricelist current as of modification #PS-0018 effective 08/03/2022



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On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*[™], a menu-driven database system. The Internet address for GSA *Advantage!*[™] is <http://www.gsadvantage.gov>. For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.



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1.0 Information for Ordering Activities

1a. Table of Awarded Special Item Number(s) (SIN)	SIN	SIN – RC/STLOC	SIN Title
	54151S	54151SRC	IT Professional Services
		54151SSTLOC	
	541611	541611RC	Business Program and Project Management Services
	OLM	OLMRC/STLOC	Order-Level Materials
1b. Identification of the lowest priced model number and lowest unit price for that model for each SIN	See attached Pricelist		
1c. Hourly Rates	See attached Pricelist		
2. Maximum Order	\$1,000,000 ¹		
3. Minimum Order	\$100.00		
4. Geographic Coverage (delivery Area)	48 States and Washington, DC		
5. Point(s) of production	N/A		
6. Discount from list prices or statement of net price	Government Net Prices (discounts already deducted). See Pricelist.		
7. Quantity discounts	0.5% for a single T&M order over \$500K (Not applicable on FFP orders)		
8. Prompt payment terms	Net 30 days		

¹ NOTE TO ORDERING ACTIVITIES: *If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contactor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

9. Foreign items (list items by country of origin)	N/A
10a. Time of Delivery (Contractor insert number of days)	Contact Contractor
10b. Expedited Delivery (Contractor insert number of days)	Contact Contractor
10c. Overnight and 2-day delivery	Contact Contractor
10d. Urgent Requirements	Contact Contractor
11. F.O.B Points(s)	Destination
12a. Ordering Address	Same as company address
12b. Ordering procedures	Ordering activities shall use the ordering procedures described in Federal Acquisition Regulation 8.405-3 when placing an order or establishing a BPA for supplies or services. The ordering procedures, information on Blanket Purchase Agreements (BPA's) and a sample BPA can be found at the GSA/FSS Schedule Homepage (fss.gsa.gov/schedules).
13. Payment address	Same as company address
14. Warranty provision	N/A
15. Export Packing Charges (if applicable)	N/A
16. Terms and conditions of rental, maintenance, and repair	N/A
17. Terms and conditions of installation (if applicable)	N/A
18a. Terms and conditions of repair	N/A

18b. Terms and conditions for any other services (if applicable)	N/A
19. List of service and distribution points (if applicable)	N/A
20. List of participating dealers (if applicable)	N/A
21. Preventive maintenance (if applicable)	N/A
22a. Special attributes such as environmental attributes	N/A
22b. Section 508 Compliance	N/A, the EIT standards can be found at: www.Section508.gov
23. Unique Entity Identifier (UEI) Number	EBUKVBEHZJD3
24. Notification regarding registration in System for Award Management (SAM) database	Active registration in SAM; CAGE Code 5SC30

2.0 About Changeis, Inc.

Changeis, Inc. delivers an Expertise > Integrity > Collaboration business model to provide mission-centric support to public- and private-sector customers. We are a Small Business Administration 8(a) Certified, economically disadvantaged, woman-owned small business, Changeis provides cost-effective, accessible solutions for complete service delivery. *Since 2011, we have implemented the Balanced Scorecard model to drive strategic planning and execution measurement. This has allowed us to not only identify the critical success factors for our business, but also the prioritization of initiatives to execute. Coupled with a cadre of experienced personnel with industry-recognized certifications, Changeis is capable of fulfilling the tasks and services necessary to support client organizations make and execute effective decisions.*

Changeis has over a decade of industry-relevant experience providing management and IT consulting services to the Federal government, including specialized program support, acquisition and financial services, and systems engineering support. We have established methodologies and streamlined systems in place to enable us to successfully manage a variety of projects and personnel needs for our clients. An overview of our services, include:

STRATEGY & TRANSFORMATION MANAGEMENT

Utilizing our in-depth industry knowledge and expertise in analytics and strategic planning, we design and execute solutions that are uniquely suited to their needs. Our team of experts brings deep experience in the following areas:

- Strategic Planning
- Balanced Scorecard
- IT enterprise Strategic Planning
- Organizational Diagnostics
- Organization Development
- Training and Instructional System Design
- Workforce Planning & Transformation
- Business Processes Design
- Branding and Messaging
- Vision & Mission
- SWOT Analysis
- Performance Measurement, Management & Improvement
- Workflow Processes Design
- Change Management Center
- Meeting Facilitation

GOVERNANCE

We help our clients extract the most value out of their investments. We know that the health of an organization's projects is the most significant indicator of its effectiveness. In short, structured governance leads to the effective implementation of an organization's strategy. Four key areas of management here include:

- Resource management
- Risk management
- Portfolio Development and Management
- Program and Project Management

INVESTMENT & ACQUISITION MANAGEMENT

We help organizations obtain resources to implement their strategic plans and initiatives. Rigorous data management, analytical tools, and compelling writing form the bedrock of our deliverables, which include:

- Acquisition Process Management
- Cost, Benefit, Risk, Economic, and Affordability Analyses
- Capital Planning and Investment Control
- Technology Business Management
- Acquisition Strategy Review Board (ASRB) Package
- Market Research and Survey Analysis
- Industry Day Planning and Implementation
- Small Business Office Coordination Package
- Acquisition Strategy, Statement of Work, and Evaluation Factors
- RFI/RFQ/RFP Development
- Cost Estimating
- Full Lifecycle Acquisition
- Supply Chain Management and Logistics

INNOVATION & R&D MANAGEMENT

We help our clients identify and capitalize on organizational capabilities. Our comprehensive tool kit here includes:

- Technology Strategy
- Innovation Roadmap
- R&D Optimization and Roadmap
- Visual Analytics & Storytelling
- Supply Chain Management
- Business Intelligence
- Big Data Analytics
- Innovation Measurement
- Business Process Redesign

PROGRAM AND CONTRACT MANAGEMENT

Utilizing our in-depth industry knowledge and expertise in contract and program management, we design and execute solutions for our clients that are uniquely suited to their needs. Our team of experts brings deep experience in the following areas:

- Program and Project Operations
- Business and Financial Management (Formulation to Execution)
- Earned Value Management (EVM)
- Performance Measurement, Management & Improvement
- Performance Reporting (AQPR, Business Plans, SPIRE, Congressionals, FOIA)
- Contract Management and EVM (COR Support)
- Verification & Validation (V&V)

TECHNOLOGY & ENGINEERING

We help our clients leverage technologies to enhance their mission effectiveness. Key here is the ability to infuse emerging trends into legacy environments without disrupting mission performance. Successful integration is a function of deep technical skills and organization specific business acumen.

- Systems Engineering
- Software Engineering
- Software Development Lifecycle (Agile, DevOps, CI/CO)
- Operations Research
- Data/Visual Analytics & Storytelling
- Business Intelligence
- National Airspace System (NAS) Subject Matter Experts

PRIMARY NAICS CODES

SIN	SIN TITLE	NAICS CODE	NAICS TITLE DESCRIPTION
54151S	Information Technology Professional Services	541511	Custom Computer Programming Services
		541512	Computer Systems Design Services
		541513	Computer Facilities Management Services
		541519	Other Computer Related Services
541611	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services	541611	Administrative Management and General Management Consulting

3.0 Labor Categories – SIN 54151S, Information Technology Professional Services

IT Program Manager

Functional Responsibility:

The IT Program Manager serves as senior corporate representative responsible for overall contract performance. Directly supervises a number of Technical Project Managers depending on scope/size of contract; directs all technical, financial management, and administrative activities; manages the schedule and budget; and provides technical, organizational, and business leadership as needed. Leads the program or multiple projects and is responsible for overall program performance, including cost, schedule, IT deliverables, and contractual compliance. Provides IT quality control and IT quality assurance for all IT deliverables while meeting program deadlines and budget constraints. Provides the interface to the customer and Technical Project Managers. Identifies, acquires, and utilizes company resources to achieve program/project objectives. May have additional subject matter expertise in information management, computer science, systems engineering, application engineering, software engineering, and/or information systems.

Minimum Experience:

Minimum of 10 years of relevant experience. Each degree may be substituted for up to 3 years of experience. Three (3) years of experience may be substituted for each required degree. Certifications related to the specific position are equivalent to 2 years of experience.

Minimum Education, Certifications, and Training:

BS/BA in Computer Science, Engineering, Mathematics, Information Technology, Business, Administration, or Management-related field, or equivalent experience. Certifications as required by the Task Order (e.g., Project Management Professional (PMP), Information Technology Infrastructure Library (ITIL), Six Sigma).

IT Technical Project Manager

Functional Responsibility:

The IT Technical Project Manager serves as management representative responsible for overall management and completion of assigned tasks from the IT Program Manager. May support IT Program Manager for multiple projects. Leads the project or multiple tasks and is responsible for overall performance, including cost, schedule, IT deliverables, and contractual compliance. Provides IT quality control and IT quality assurance while meeting project deadlines and budget constraints. Provides the interface to the customer and project technical leads. Identifies, acquires, and utilizes company resources to achieve project objectives. Allocates resources, monitors progress for assigned tasks, and provides technical and management expertise as necessary to resolve issues and ensure timely completion of assigned tasks. May have additional subject matter expertise in information management,

computer science, systems engineering, application engineering, software engineering, and/or information systems.

Minimum Experience:

Minimum of 5 years of relevant experience. Each degree may be substituted for up to 3 years of experience. Three (3) years of experience may be substituted for each required degree. Certifications related to the specific position are equivalent to 2 years of experience.

Minimum Education, Certifications, and Training:

BS/BA in Computer Science, Engineering, Mathematics, Information Technology, Business, Administration, or Management-related field, or equivalent experience. Certifications as required by the Task Order (e.g., PMP, ITIL, Six Sigma).

IT Analyst IV

Functional Responsibility:

The IT Analyst IV serves as an expert in content, processes, and procedures. Helps define detailed requirements, analyzes business needs, and validates solutions with the client. Assists in project tasks including, but not limited to, requirements analysis, data collection and stakeholder interviews, documentation development, data analytics, performance metric development, and project management support as needed. Possesses knowledge of applying methodologies and principles to complete project tasks. Conducts activities in support of project team's objectives. Assists in the formulation and definition of scope and objectives based on both user needs and a good understanding of applicable business requirements and industry requirements. Provides IT services in facilities planning, operations, and support; user support planning, operations and administration; the analysis, design, testing, and administration of storage systems, server systems, databases, websites, Web applications, and networks; and related IT systems functions. Guides and advises less-experienced analysts.

Minimum Experience:

Minimum of 10 years of relevant experience. Each degree may be substituted for up to 3 years of experience. Three (3) years of experience may be substituted for each required degree. Certifications related to the specific position are equivalent to 2 years of experience.

Minimum Education, Certifications, and Training:

BS/BA in Computer Science, Engineering, Mathematics, Information Technology, Business, Administration, or Management-related field, or equivalent experience. Certifications as required by the Task Order (e.g., PMP, ITIL, Six Sigma).

IT Analyst III

Functional Responsibility:

The IT Analyst III serves as an expert in content, processes, and procedures. Helps define detailed requirements, analyzes business needs, and validates solutions with the client. Assists in project tasks including, but not limited to, requirements analysis, data collection and stakeholder interviews, documentation development, data analytics, performance metric development, and project management support as needed. Possesses knowledge of applying methodologies and principles to complete project tasks. Conducts activities in support of project team's objectives. Assists in the formulation and definition of scope and objectives based on both user needs and a good understanding of applicable business requirements and industry requirements. Provides IT services in facilities planning, operations, and support; user support planning, operations and administration; the analysis, design, testing, and administration of storage systems, server systems, databases, websites, Web applications, and networks; and related IT systems functions. Guides and advises less-experienced analysts.

Minimum Experience:

Minimum of 5 years of relevant experience. Each degree may be substituted for up to 3 years of experience. Three (3) years of experience may be substituted for each required degree. Certifications related to the specific position are equivalent to 2 years of experience.

Minimum Education, Certifications, and Training:

BS/BA in Computer Science, Engineering, Mathematics, Information Technology, Business, Administration, or Management-related field, or equivalent experience. Certifications as required by the Task Order (e.g., PMP, ITIL, Six Sigma).

IT Analyst II

Functional Responsibility:

Under limited supervision, the IT Analyst II assists with development of IT project documentation, including budgets, project schedules, and various planning and implementation documents. Assists in project tasks including, but not limited to, requirements analysis, project scope and objective development, data collection and stakeholder interviews, documentation development, data analytics, performance metric development, and project management support as needed. Provides IT services in facilities planning, operations, and support; user support planning, operations and administration; the analysis, design, testing, and administration of storage systems, server systems, databases, websites, Web applications, and networks; and related IT systems functions.

Minimum Experience:

Minimum of 3 years of relevant experience. Each degree may be substituted for up to 3 years of experience. Three (3) years of experience may be substituted for each required degree. Certifications related to the specific position are equivalent to 2 years of experience.

Minimum Education, Certifications, and Training:

AS/AA in Computer Science, Engineering, Mathematics, Information Technology, Business, Administration, or Management-related field, or equivalent experience. Certifications as required by the Task Order (e.g., PMP, ITIL, Six Sigma).

IT Analyst I

Functional Responsibility:

Under direct supervision, the IT Analyst I assists with development of IT project documentation, including budgets, project schedules, and various planning and implementation documents. Assists in project tasks including, but not limited to, requirements analysis, project scope and objective development, data collection and stakeholder interviews, documentation development, data analytics, performance metric development, and project management support as needed. Provides IT services in facilities planning, operations, and support; user support planning, operations and administration; the analysis, design, testing, and administration of storage systems, server systems, databases, websites, Web applications, and networks; and related IT systems functions.

Minimum Experience:

Minimum of 1 year of relevant experience. Each degree may be substituted for up to 3 years of experience. Three (3) years of experience may be substituted for each required degree. Certifications related to the specific position are equivalent to 2 years of experience.

Minimum Education, Certifications, and Training:

AS/AA in Computer Science, Engineering, Mathematics, Information Technology, Business, Administration, or Management-related field, or equivalent experience. Certifications as required by the Task Order (e.g., PMP, ITIL, Six Sigma).

Systems Engineer V

Functional Responsibility:

The Systems Engineer V develops and applies advanced engineering and design methods, theories, and research techniques in the investigation and solution of complex and advanced system requirements, hardware/software interfaces and applications, and solutions. Responsible for design, development, engineering, integration, and architecture. Can lead major projects. Responsibilities can include systems and network architecture design, systems design engineering and integration, network engineering, systems development, applications programming and development, certification and authentication, database design and administration, enterprise architecture integration, information assurance, identity protection, and access management.

Minimum Experience:

Minimum of 5 years of relevant experience. Each degree may be substituted for up to 3 years of experience. Three (3) years of experience may be substituted for each required degree. Certifications related to the specific position are equivalent to 2 years of experience.

Minimum Education, Certifications, and Training:

PhD in Computer Science, Engineering, Mathematics, Information Technology, Business, Administration, or Management-related field, or equivalent experience. Certifications as required by the Task Order (e.g., PMP, ITIL, Six Sigma).

Systems Engineer IV

Functional Responsibility:

The Systems Engineer IV develops and applies advanced engineering and design methods, theories, and research techniques in the investigation and solution of complex and advanced system requirements, hardware/software interfaces and applications, and solutions. Responsible for design, development, engineering, integration, and architecture. Capable of leading major phases of projects. Responsibilities can include systems and network architecture design, systems design engineering and integration, network engineering, systems development, applications programming and development, certification and authentication, database design and administration, enterprise architecture integration, information assurance, identity protection, and access management.

Minimum Experience:

Minimum of 5 years of relevant experience. Each degree may be substituted for up to 3 years of experience. Three (3) years of experience may be substituted for each required degree. Certifications related to the specific position are equivalent to 2 years of experience.

Minimum Education, Certifications, and Training:

MS/MA in Computer Science, Engineering, Mathematics, Information Technology, Business, Administration, or Management - related field, or equivalent experience. Certifications as required by the Task Order (e.g., PMP, ITIL, Six Sigma).

Systems Engineer III

Functional Responsibility:

The Systems Engineer III develops and applies engineering and design methods, theories, and research techniques in the investigation and solution of complex and advanced system requirements, hardware/software interfaces and applications, and solutions. Responsible for

design, development, engineering, integration, and architecture. Can lead phases of projects. Responsibilities can include systems and network architecture design, systems design engineering and integration, network engineering, systems development, applications programming and development, certification and authentication, database design and administration, enterprise architecture integration, information assurance, identity protection, and access management.

Minimum Experience:

Minimum of 2 years of relevant experience. Each degree may be substituted for up to 3 years of experience. Three (3) years of experience may be substituted for each required degree. Certifications related to the specific position are equivalent to 2 years of experience.

Minimum Education, Certifications, and Training:

MS/MA in Computer Science, Engineering, Mathematics, Information Technology, Business, Administration, or Management - related field, or equivalent experience. Certifications as required by the Task Order (e.g., PMP, ITIL, Six Sigma).

Systems Engineer II

Functional Responsibility:

Under limited supervision, the Systems Engineer II develops and applies engineering and design methods, theories, and research techniques in the investigation and solution of complex and advanced system requirements, hardware/software interfaces and applications, and solutions. Responsible for design, development, engineering, integration, and architecture. Responsibilities can include systems and network architecture design, systems design engineering and integration, network engineering, systems development, applications programming and development, certification and authentication, database design and administration, enterprise architecture integration, information assurance, identity protection, and access management.

Minimum Experience:

Minimum of 2 years of relevant experience. Each degree may be substituted for up to 3 years of experience. Three (3) years of experience may be substituted for each required degree. Certifications related to the specific position are equivalent to 2 years of experience.

Minimum Education, Certifications, and Training:

BS/BA in Computer Science, Engineering, Mathematics, Information Technology, Business, Administration, or Management-related field, or equivalent experience. Certifications as required by the Task Order (e.g., PMP, ITIL, Six Sigma).

Systems Engineer I

Functional Responsibility:

Under direct supervision, the Systems Engineer I develops and applies engineering and design methods, theories, and research techniques in the investigation and solution of complex and advanced system requirements, hardware/software interfaces and applications, and solutions. Responsibilities can include systems and network architecture design, systems design engineering and integration, network engineering, systems development, applications programming and development, certification and authentication, database design and administration, enterprise architecture integration, information assurance, identity protection, and access management.

Minimum Experience:

Minimum of 2 years of relevant experience. Each degree may be substituted for up to 3 years of experience. Three (3) years of experience may be substituted for each required degree. Certifications related to the specific position are equivalent to 2 years of experience.

Minimum Education, Certifications, and Training:

AS/AA in Computer Science, Engineering, Mathematics, Information Technology, Business, Administration, or Management-related field, or equivalent experience. Certifications as required by the Task Order (e.g., PMP, ITIL, Six Sigma).

Technical Writer III

Functional Responsibility:

The Technical Writer III researches, writes, and edits materials for reports, manuals, briefs, proposals, instructional material, catalogs, technical publications, acquisition documents, business and technical plans, synopses, memoranda, and/or software, system, and hardware documentation. Obtains technical data from independent observation, reviews with staff members, and/or studies of published materials and existing documentation. Ensures accuracy of content and data. Organizes material and completes writing assignments with regard to order, clarity, conciseness, style, and terminology.

Minimum Experience:

Minimum of 7 years of relevant experience. Each degree may be substituted for up to 3 years of experience. Three (3) years of experience may be substituted for each required degree. Certifications related to the specific position are equivalent to 2 years of experience.

Minimum Education, Certifications, and Training:

BS/BA in Computer Science, Engineering, Mathematics, Information Technology, English, Communications, Journalism, Business, Administration, or Management-related field, or equivalent experience. Certifications as required by the Task Order (e.g., PMP, ITIL, Six Sigma).

Technical Writer II

Functional Responsibility:

Under limited supervision, the Technical Writer II researches, writes, and edits materials for reports, manuals, briefs, proposals, instructional material, catalogs, technical publications, acquisition documents, business and technical plans, synopses, memoranda, and/or software, system, and hardware documentation. Obtains technical data from independent observation, reviews with staff members, and/or studies of published materials and existing documentation. Ensures accuracy of content and data. Organizes material and completes writing assignments with regard to order, clarity, conciseness, style, and terminology.

Minimum Experience:

Minimum of 5 years of relevant experience. Each degree may be substituted for up to 3 years of experience. Three (3) years of experience may be substituted for each required degree. Certifications related to the specific position are equivalent to 2 years of experience.

Minimum Education, Certifications, and Training:

BS/BA in Computer Science, Engineering, Mathematics, Information Technology, English, Communications, Journalism, Business, Administration, or Management-related field, or equivalent experience. Certifications as required by the Task Order (e.g., PMP, ITIL, Six Sigma).

Technical Writer I

Functional Responsibility:

Under direct supervision, the Technical Writer I researches, writes, and edits materials for reports, manuals, briefs, proposals, instructional material, catalogs, technical publications, acquisition documents, business and technical plans, synopses, memoranda, and/or software, system, and hardware documentation. Obtains technical data from independent observation, reviews with staff members, and/or studies of published materials and existing documentation. Ensures accuracy of content and data. Organizes material and completes writing assignments with regard to order, clarity, conciseness, style, and terminology.

Minimum Experience:

Minimum of 2 years of relevant experience. Each degree may be substituted for up to 3 years of experience. Three (3) years of experience may be substituted for each required degree. Certifications directly related to the specific position are equivalent to 2 years of experience.

Minimum Education, Certifications, and Training:

BS/BA in Computer Science, Engineering, Mathematics, Information Technology, English, Communications, Journalism, Business, Administration, or Management-related field, or equivalent experience. Certifications as required by the Task Order (e.g., PMP, ITIL, Six Sigma).

Test Engineer II

Functional Responsibility:

The Test Engineer II provides information technology services in the analysis, design, testing, quality assurance, and administration of storage systems, server systems, databases, websites, Web applications, networks, and related IT systems functions. Manages less-experienced systems.

Minimum Experience:

Minimum of 5 years of relevant experience. Each degree may be substituted for up to 3 years of experience. Three (3) years of experience may be substituted for each required degree. Certifications directly related to the specific position are equivalent to 2 years of experience.

Minimum Education, Certifications, and Training:

BS/BA in Computer Science, Engineering, Mathematics, Information Technology, Business, Administration, or Management-related field, or equivalent experience. Certifications as required by the Task Order (e.g., PMP, ITIL, Six Sigma).

Test Engineer I

Functional Responsibility:

Under limited supervision, the Test Engineer I provides information technology services in the analysis, design, testing, quality assurance, and administration of storage systems, server systems, databases, websites, Web applications, networks, and related IT systems functions.

Minimum Experience:

Minimum of 2 years of relevant experience. Each degree may be substituted for up to 3 years of experience. Three (3) years of experience may be substituted for each required degree. Certifications directly related to the specific position are equivalent to 2 years of experience.

Minimum Education, Certifications, and Training:

BS/BA in Computer Science, Engineering, Mathematics, Information Technology, Business, Administration, or Management-related field, or equivalent experience. Certifications as required by the Task Order (e.g., PMP, ITIL, Six Sigma).

Software Engineer III

Functional Responsibility:

The Software Engineer III analyzes programs and outlines for such factors as type and extent of information to be transferred from storage units, sorting, and format of final results. Confers with technical and analytical personnel, and designs detailed programs, flow charts, and diagrams indicating required computations and sequence of machine operations. Translates design into coded instructions. Verifies accuracy and validity of programs by preparing sample data and testing. Tests, debugs, and refines the application software to produce final deliverable(s). Prepares all necessary documentation, including user-level, program-level, and application-level documentation. Corrects program errors and modifies the program as required by revising instructions. Reviews and/or prepares system documents and specifications. Can lead phases of projects.

Minimum Experience:

Minimum of 5 years of relevant experience. Each degree may be substituted for up to 3 years of experience. Three (3) years of experience may be substituted for each required degree. Certifications directly related to the specific position are equivalent to 2 years of experience.

Minimum Education, Certifications, and Training:

MS/MA in Computer Science, Engineering, Mathematics, Information Technology, Business, Administration, or Management-related field, or equivalent experience. Certifications as required by the Task Order (e.g., PMP, ITIL, Six Sigma).

Software Engineer II

Functional Responsibility:

Under limited supervision, the Software Engineer II analyzes system requirements and design specifications. Develops block diagrams, logic flow charts, and coding structures. Translates detailed design into computer program coded instructions. Helps in testing, debugging, and refining the application software to produce final deliverable(s). Helps to prepare all necessary documentation, including user-level, program-level, and application-level documentation. Documents procedures used throughout the program to allow the program to be run as a part of a system, and to make changes as may be required.

Minimum Experience:

Minimum of 2 years of relevant experience. Each degree may be substituted for up to 3 years of experience. 3 years of experience may be substituted for each required degree. Certifications directly related to the specific position are equivalent to 2 years of experience.

Minimum Education, Certifications, and Training:

BS/BA in Computer Science, Engineering, Mathematics, Information Technology, Business, Administration, or Management-related field, or equivalent experience. Certifications as required by the Task Order (e.g., PMP, ITIL, Six Sigma).

Software Engineer I

Functional Responsibility:

Under direct supervision, the System Engineer I will analyze system requirements and design specifications. Develops block diagrams, logic flow charts, and coding structures. Translates detailed design into computer program coded instructions. Helps in testing, debugging, and refining the application software to produce final deliverable(s). Helps to prepare all necessary documentation, including user -level, program-level, and application-level documentation. Documents procedures used throughout the program to allow the program to be run as a part of a system, and to make changes as may be required.

Minimum Experience:

Minimum of 0 years of relevant experience. Each degree may be substituted for up to 3 years of experience. Three (3) years of experience may be substituted for each required degree. Certifications directly related to the specific position are equivalent to 2 years of experience.

Minimum Education, Certifications, and Training:

AS/AA in Computer Science, Engineering, Mathematics, Information Technology, Business, Administration, or Management-related field, or equivalent experience. Certifications as required by the Task Order (e.g., PMP, ITIL, Six Sigma).

4.0 Price List - SIN 54151S, Information Technology Professional Services

SIN	Labor Category	Minimum Education	Minimum Years of Experience	GSA Rate Awarded
54151S	IT Program Manager	BS/BA	10 Years	\$168.34
54151S	IT Technical Project Manager	BS/BA	5 Years	\$164.97
54151S	IT Analyst IV	BS/BA	10 Years	\$126.25
54151S	IT Analyst III	BS/BA	5 Years	\$107.85
54151S	IT Analyst II	AS/AA	3 Years	\$99.68
54151S	IT Analyst I	AS/AA	1 Year	\$82.06
54151S	Systems Engineer V	PhD	5 Years	\$173.59
54151S	Systems Engineer IV	MS/MA	5 Years	\$161.12
54151S	Systems Engineer III	MS/MA	2 Years	\$124.12
54151S	Systems Engineer II	BS/BA	2 Years	\$94.95
54151S	Systems Engineer I	AS/AA	2 Years	\$70.84
54151S	Technical Writer III	BS/BA	7 Years	\$97.79
54151S	Technical Writer II	BS/BA	5 Years	\$85.42
54151S	Technical Writer I	BS/BA	2 Years	\$63.81

SIN	Labor Category	Minimum Education	Minimum Years of Experience	GSA Rate Awarded
54151S	Test Engineer II	BS/BA	5 Years	\$108.48
54151S	Test Engineer I	BS/BA	2 Years	\$85.02
54151S	Software Engineer III	MS/MA	5 Years	\$151.53
54151S	Software Engineer II	BS/BA	2 Years	\$124.12
54151S	Software Engineer I	AS/AA	0 Years	\$91.11

Contractor and Government site rates. Include IFF.

See Table in Section 8.0 for yearly rates through February 28, 2028

5.0 Labor Categories – SIN 541611, Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services

Program Manager

Functional Responsibility:

The Program Manager serves as senior corporate representative responsible for overall contract performance. Directly supervises a number of managers depending on scope/size of contract; directs all technical, financial management, and administrative activities; manages the schedule budget and quality of all deliverables; and provides technical, organizational and business leadership as needed. May have additional subject matter expertise in strategic planning, business process re-engineering, financial analysis, data analysis, systems engineering, change management, and overall management consulting.

Minimum Experience:

Minimum of 10 years of relevant experience. Each post-graduate degree equivalent to up to 3 years' experience (post-graduate study may be substituted for experience at the rate of three credit hours of study for 3 months of experience, up to 36 credit hours). Certifications having bearing on the specific position are equivalent to 2 years' experience. Security clearance as required by the Task Order.

Minimum Education, Certifications, and Training

BS/BA. Certifications as required by the Task Order.

Project Manager

Functional Responsibility:

The Project Manager serves as management representative responsible for overall management and completion of assigned tasks from the Program Manager. Allocates resources, monitors progress for assigned tasks, and provides technical and management expertise as necessary to resolve issues and ensure timely completion of assigned tasks. May have additional subject matter expertise in strategic planning, business process re-engineering, financial analysis, data analysis, systems engineering, and overall management consulting.

Minimum Experience:

Minimum of 7 years of relevant experience. Each post-graduate degree equivalent to up to 3 years' experience (post-graduate study may be substituted for experience at the rate of three credit hours of study for 3 months of experience, up to 36 credit hours). Certifications having

bearing on the specific position are equivalent to 2 years' experience. Security clearance as required by the Task Order.

Minimum Education, Certifications, and Training:

BS/BA. Certifications as required by the Task Order.

Technical Writer

Functional Responsibility:

Under limited supervision, the Technical Writer researches, writes, and edits materials for related reports, manuals, briefs, proposals, instructional material, catalogs, technical publications, acquisition documents, quality assurance surveillance plans, statements of work, synopses, solicitations, price negotiation memoranda, and/or software and hardware documentation. Obtains technical data from independent observation, reviews with staff members, and/or studies of published materials and existing documentation. Ensures accuracy of content and data. Organizes material and completes writing assignments with regard to order, clarity, conciseness, style, and terminology. Potentially manages the efforts of technical writers.

Minimum Experience:

Minimum of 2 years of relevant experience. Each post-graduate degree equivalent to up to 3 years' experience (post-graduate study may be substituted for experience at the rate of three credit hours of study for 3 months of experience, up to 36 credit hours). Certifications having bearing on the specific position are equivalent to 2 years' experience. Security clearance as required by the Task Order.

Minimum Education, Certifications, and Training:

BS/BA. Certifications as required by the Task Order.

Consultant II

Functional Responsibility:

Expert in the business area or field of endeavor being addressed. Provides expert, independent services and leadership in specialized functional or technical areas. Provides expertise on an as-needed basis. Has specialized experience in facilitation, methodology development and evaluation, process reengineering across all phases, identifying best practices, change management, business management techniques, organizational development, quality surveillance plan development, or information system development methods and practices. May have subject matter expertise in the Government acquisition process, strategic planning, business process re-engineering, financial analysis, data

analysis, systems engineering, and overall management consulting. Prepares papers and documentation in support of client requirements. May serve as a senior advisor/analyst to

client's management team in a variety of capacities. May serve as the project lead and the primary client point of contact for either a contract or task.

Minimum Experience:

Minimum of 10 years of relevant experience. Each post-graduate degree equivalent to up to 3 years' experience (post-graduate study may be substituted for experience at the rate of three credit hours of study for 3 months of experience, up to 36 credit hours). Certifications having bearing on the specific position are equivalent to 2 years' experience. Security clearance as required by the Task Order.

Minimum Education, Certifications, and Training:

BS/BA. Certifications as required by the Task Order.

Consultant I

Functional Responsibility:

Requires in-depth knowledge in the business area or field of endeavor being addressed. Provides independent services and leadership in specialized functional or technical areas. Provides expertise on an as-needed basis. Has experience in facilitation, methodology development and evaluation, process reengineering across all phases, identifying best practices, change management, business management techniques, organizational development, or information system development methods and practices. Duties may include activity and data modeling, developing modern business methods, identifying best practices, and creating and assessing performance measurements. May be responsible for managing and/or providing contract administrative support services, market research, quality assurance surveillance plans, acquisition document development, and capable of investigating contract discrepancies. Provides group facilitation and interviewing, and provides additional forms of knowledge transfer. Prepares papers and documentation in support of client requirements.

Minimum Experience:

Minimum of 8 years of relevant experience. Each post-graduate degree equivalent to up to 3 years' experience (post-graduate study may be substituted for experience at the rate of three credit hours of study for 3 months of experience, up to 36 credit hours). Certifications having bearing on the specific position are equivalent to 2 years' experience. Security clearance as required by the Task Order.

Minimum Education, Certifications, and Training:

BS/BA. Certifications as required by the Task Order.

Analyst III

Functional Responsibility:

Serves as an expert in content, processes, and procedures. Helps define detailed requirements, analyzes business needs, and validates solutions with the client. Assists in project tasks including, but not limited to, requirements analysis, project scope and objective development, data collection and stakeholder interviews, documentation development, data analytics, performance metric development, and project management support as needed. Possesses knowledge of applying methodologies and principles to complete project tasks. Conducts activities in support of project team's objectives. Assists in the formulation and definition of scope and objectives based on both user needs and a good understanding of applicable business requirements and industry requirements. Assists with development of project documentation, including budgets, project schedules and various planning and implementation documents. Guides and advises less- experienced analysts.

Minimum Experience:

Minimum of 5 years of relevant experience. Each post-graduate degree equivalent to up to 3 years' experience (post-graduate study may be substituted for experience at the rate of three credit hours of study for 3 months of experience, up to 36 credit hours). Certifications having bearing on the specific position are equivalent to 2 years' experience. Security clearance as required by the Task Order.

Minimum Education, Certifications, and Training:

BS/BA. Certifications as required by the Task Order.

Analyst II

Functional Responsibility:

Under limited supervision, serves as an expert in content, processes, and procedures. Assists in project tasks including, but not limited to, requirements analysis, project scope and objective development, data collection and stakeholder interviews, documentation development, data analytics, performance metric development, and project management support as needed. Possesses knowledge of applying methodologies and principles to complete project tasks. Conducts activities in support of project team's objectives. Assists with development of project documentation, including budgets, project schedules and various planning and implementation documents. Guides and advises less-experienced analysts.

Minimum Experience:

Minimum of 3 years of relevant experience. Each post-graduate degree equivalent to up to 3 years' experience (post-graduate study may be substituted for experience at the rate of three credit hours of study for 3 months of experience, up to 36 credit hours). Certifications having bearing on the specific position are equivalent to 2 years' experience. Security clearance as required by the Task Order.

Minimum Education, Certifications, and Training:

Associate's Degree. Certifications as required by the Task Order.

Analyst I

Functional Responsibility:

Under direct supervision, assists with development of project documentation, including budgets, project schedules and various planning and implementation documents. Assists in project tasks including, but not limited to, requirements analysis, project scope and objective development, data collection and stakeholder interviews, documentation development, data analytics, performance metric development, and project management support as needed. Possesses knowledge of applying methodologies and principles to complete project tasks. Conducts activities in support of project team's objectives.

Minimum Experience:

Minimum of 1 year of relevant experience. Each post-graduate degree equivalent to up to 3 years' experience (post-graduate study may be substituted for experience at the rate of three credit hours of study for 3 months of experience, up to 36 credit hours). Certifications having bearing on the specific position are equivalent to 2 years' experience. Security clearance as required by the Task Order.

Minimum Education, Certifications, and Training:

Associate's Degree. Certifications as required by the Task Order.

6.0 Price List – SIN 541611, Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services

SIN	Labor Category	Minimum Education	Minimum Years of Experience	GSA Rate Awarded
541611	Program Manager	Bachelors	10 Years	\$163.27
541611	Project Manager	Bachelors	7 Years	\$113.49
541611	Technical Writer**	Associates	2 Years	\$90.62
541611	Consultant II	Bachelors	10 Years	\$154.86
541611	Consultant I	Bachelors	8 Years	\$149.32
541611	Analyst III	Bachelors	5 Years	\$121.80
541611	Analyst II	Associates	3 Years	\$105.00
541611	Analyst I	Associates	1 Year	\$84.01

Contractor and Government site rates. Include IFF.

** Indicates SCLS eligible category – See the SCLS Matrix following the price list for additional information regarding this labor category.

See Table in Section 8.0 for yearly rates through February 28, 2028

7.0 Service Contract Labor Standards (SCLS)

SCLS Matrix		
SCLS Eligible Labor Category	SCLS Equivalent Code Title	WD Number
Technical Writer	Technical Writer III - 30463	2015-4281

Service Contract Act: The SCLS, formerly the Service Contract Act (SCA), is applicable to this contract and it includes SCLS eligible labor categories. The prices for the cited SCLS labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS matrix above. The prices offered are based on the preponderance of where work is performed and, should the contractor perform in an area with lower SCLS rates resulting in lower wages being paid, the task order prices will be discounted accordingly.

8.0 Schedule Rates through February 28, 2028

	Labor Category	03/01/2023 to 02/28/2024	03/01/2024 to 02/28/2025	03/01/2025 to 02/28/2026	03/01/2026 to 02/28/2027	03/01/2027 to 02/28/2028
1	IT Program Manager	\$ 173.05	\$ 177.90	\$ 182.88	\$ 188.00	\$ 193.26
2	IT Technical Project Manager	\$ 169.59	\$ 174.34	\$ 179.22	\$ 184.24	\$ 189.40
3	IT Analyst IV	\$ 129.79	\$ 133.42	\$ 137.16	\$ 141.00	\$ 144.95
4	IT Analyst III	\$ 110.87	\$ 113.97	\$ 117.16	\$ 120.44	\$ 123.81
5	IT Analyst II	\$ 102.47	\$ 105.34	\$ 108.29	\$ 111.32	\$ 114.44
6	IT Analyst I	\$ 84.36	\$ 86.72	\$ 89.15	\$ 91.65	\$ 94.22
7	Systems Engineer V	\$ 178.45	\$ 183.45	\$ 188.59	\$ 193.87	\$ 199.30
8	Systems Engineer IV	\$ 165.63	\$ 170.27	\$ 175.04	\$ 179.94	\$ 184.98
9	Systems Engineer III	\$ 127.60	\$ 131.17	\$ 134.84	\$ 138.62	\$ 142.50
10	Systems Engineer II	\$ 97.61	\$ 100.34	\$ 103.15	\$ 106.04	\$ 109.01
11	Systems Engineer I	\$ 72.82	\$ 74.86	\$ 76.96	\$ 79.11	\$ 81.33
12	Technical Writer III	\$ 100.53	\$ 103.34	\$ 106.23	\$ 109.20	\$ 112.26
13	Technical Writer II	\$ 87.81	\$ 90.27	\$ 92.80	\$ 95.40	\$ 98.07
14	Technical Writer I	\$ 65.60	\$ 67.44	\$ 69.33	\$ 71.27	\$ 73.27
15	Test Engineer II	\$ 111.52	\$ 114.64	\$ 117.85	\$ 121.15	\$ 124.54
16	Test Engineer I	\$ 87.40	\$ 89.85	\$ 92.37	\$ 94.96	\$ 97.62
17	Software Engineer III	\$ 155.77	\$ 160.13	\$ 164.61	\$ 169.22	\$ 173.96
18	Software Engineer II	\$ 127.60	\$ 131.17	\$ 134.84	\$ 138.62	\$ 142.50
19	Software Engineer I	\$ 93.66	\$ 96.28	\$ 98.98	\$ 101.75	\$ 104.60
20	Program Manager	\$ 167.84	\$ 172.54	\$ 177.37	\$ 182.34	\$ 187.45
21	Project Manager	\$ 116.67	\$ 119.94	\$ 123.30	\$ 126.75	\$ 130.30
22	Technical Writer	\$ 93.16	\$ 95.77	\$ 98.45	\$ 101.21	\$ 104.04
23	Consultant II	\$ 159.20	\$ 163.66	\$ 168.24	\$ 172.95	\$ 177.79
24	Consultant I	\$ 153.50	\$ 157.80	\$ 162.22	\$ 166.76	\$ 171.43
25	Analyst III	\$ 125.21	\$ 128.72	\$ 132.32	\$ 136.02	\$ 139.83
26	Analyst II	\$ 107.94	\$ 110.96	\$ 114.07	\$ 117.26	\$ 120.54
27	Analyst I	\$ 86.36	\$ 88.78	\$ 91.27	\$ 93.83	\$ 96.46

Contractor and Government site rates. Include IFF.